

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF COMMUNITY AFFAIRS**

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**CDBG****MANAGEMENT****MEMORANDUM****Community Development Block Grant Program****Memorandum Number: 99-5****TO: All Eligible Jurisdictions and Interested Parties****DATE: September 23, 1999**

**SUBJECT: CASH REQUESTS - PROJECTED DELAYS RELATED TO
STATE CDBG PROGRAM CONVERSION TO FEDERALLY
MANDATED INTEGRATED DISBURSEMENT AND INFORMATION
SYSTEM (IDIS).**

The purpose of this memorandum is to inform grantees and grant program operators that any cash requests received during the period from **October 22, 1999 to November 22, 1999 will be subject to up to a 30-day delay in processing.** This delay is due to the federal mandate that State CDBG programs convert to the federally mandated Integrated Disbursement and Information System. This system will provide HUD with current information on state program accomplishments essential for its own reporting responsibilities to Congress and for internal policy analysis as well as provide the mechanism for drawing down funds from the federal government. California's State CDBG program will be engaged in completing IDIS conversion tasks from October 22, 1999 through approximately November 22, 1999.

Grantees with projects that will have significant cash needs during this conversion period should plan on submitting a cash request to the State CDBG program that is received by the program prior to October 22, 1999.

If you have any question, please contact the CDBG field representative for your area.